



Grounds Maintenance Worker (Canada Summer Jobs Youth Position)

Under the general supervision of and reporting to the Maintenance Coordinator, the Grounds Maintenance Worker is responsible for assisting the Maintenance Department with the maintenance and care of the heritage Village, including helping with the maintenance and care of heritage buildings, heritage breed farm animals, field crops, landscapes, and gardens. They will assist with the set-up/clean-up of public programming activities and special events at Fanshawe Pioneer Village. They will be required to help with maintenance tasks including, cleaning and minor repairs.

This is a youth position. Candidates must be eligible under the terms and conditions of the Canada Summer Jobs employment program. Candidates must be between the ages of 18 and 30 at the start of the contract.

Term: Full-Time Seasonal, Weekends Required & some Holiday Mondays

Salary: \$16.55

Reporting to: Maintenance Coordinator

Hours/Days of Work:

- Early June to mid-August (10 Weeks)
- 35 hours per week.
- Weekend work will be required.

Duties and Responsibilities:

1. Maintenance Responsibilities

- a. Assist with the management and wellbeing of heritage breed farm animals and farm program.
- b. Painting and minor carpentry repairs.
- c. Assist with the heritage landscapes and gardens program.
- d. Assist with event and public programming set up, take down and cleaning.
- e. Ability to work in a team environment.
- f. Maintain a high level of customer service.

2. General Responsibilities

- a. Support Fanshawe Pioneer Village customer service initiatives.
- b. Ensure the safety of visitors and staff and protect the site's resources.
- c. Building cleaning and maintenance.
- d. Adhere to and assist with the implementation of Covid-19 safety precautions.
- e. Other duties as assigned.

3. Cross Departmental Responsibilities

- a. Opportunity to demonstrate heritage trades activities to visitors.
- b. Perform physical daily set up, take down and cleaning of programs.



- c. Assist with building and site cleaning and program maintenance for program areas.

Qualifications:

- Ability to lift and carry 20-30lbs; walk and navigate gravel paths and uneven surfaces.
- Ability to work in various conditions; including outdoors, exposed to animals, pests, and allergens (pollen, dust, woodsmoke), with no climate control.
- Position works in rain/heat, and may be exposed to inclement and severe weather.
- Ability to foster and maintain cooperative working relationships with supervisors, volunteers and other staff.
- Ability to multitask and work in a fast-paced environment.
- Strong communication and interpersonal skills.
- Excellent customer service, problem-solving and organizational skills. A strong sense of initiative with attention to health and safety.
- Ability to work weekends and holidays.
- Experience in carpentry, painting, agriculture, and/or grounds work an asset.
- Prior experience in a museum, heritage, or living history setting an asset.
- Valid driver's licence.
- Standard first aid and CPR certificates an asset.

Requirements:

- **Must have own transportation to the museum. (There is no public transportation available to site.)**
- **Must be able to provide a Police Information Check and Vulnerable Persons Screening**
- **Must meet Canada Summer Jobs eligibility requirements. Youth must:**
 - be between 18 and 30 years of age at the start of the employment;
 - be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment; and,
 - have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations

Employees will observe and comply with the following Code of Conduct:

- **Positive communication:** If there are issues within your program area, it is expected that employees will prepare a range of possible solutions for discussion with immediate supervisor and be prepared to implement the agreed solution.
Model Behaviour: Employees will not engage in negative behaviour, defined as office politics, malicious gossip, blaming, name calling or complaining and will refrain from negative comments about the organization, staff or volunteers who work at the Village.
- **Demonstrated Commitment** to the strategic direction of this organization.
- **Cooperation** with colleagues in own department, with staff of other departments and with partner organizations.
- **Contributes to a positive team environment** within own department and organization as a whole.



- **Health and Safety:** All staff will work in a safe manner in accordance with Ontario Workplace Health and Safety regulations.

PLEASE NOTE:

- Accommodation will be provided in all parts of the hiring process as required under the Accessibility for Ontarians with Disabilities Act (AODA), Integrated Accessibility Standards. Applicants need to make their needs known in advance. The London & Middlesex Heritage Museum is an equal opportunity employer.

**Interested candidates may submit a cover letter and resume to
maintenance@fanshawepioneervillage.ca**

**by:
Sunday May 19, 2023**

Fanshawe Pioneer Village thanks all those who apply, but only those applicants selected for interview will be contacted.

Bryan McDonald
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